FY Admission Process

- **Registration Process**

  ❖ Online form filled by student

- **Initial Verification**

  ❖ needs to check the Enrolment portal record as per the pre-admission form and 12-mark sheet. And verify them for the general merit list

- **General merit list**

  ❖ Students who verified as per step 2

- **Merit list Generate Categories-Wise**

      Minority
              Inhouse
              Outsider
      Open
              Inhouse
              Outsider
      Reserved
              Inhouse
              Outsider

- **Physical Document Verification (Need To Check Certain point)**
  - Passing Year
  - No of attempt
  - Dual Marksheet
  - Caste Category
  - Eligibility check course wise

- **Online Document Verification (Need To Check Certain point)**

  ○ Passing Year
  ○ No of attempt
  ○ Dual Marksheet
  ○ Caste Category

- **Demand Creation for Fee Payment**

  SMS Send for Fee Submission

- **Form submission along with all Listed document on given date**
  - **TC/LC**
  - **10th Marksheet**
  - **12th Marksheet**

- **Aadhar Card**
- **Address Proof Document (Electricity Bill/Water Bill/Aadhar Card/ Rashan Card)**
- **Mumbai University Application Form**
- **Fee Receipt**
- **Verification is done by Admission Committee**
  (Course wise members need to verify records)
- **Verification is done by administrative clerks** (those work for enrolment)**/ O.S**